



**Riley City Hall**  
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## Fence Permit Application

### Property Owner

Name: \_\_\_\_\_ Fence Installer: \_\_\_\_\_  
 Address: \_\_\_\_\_ Property Address: \_\_\_\_\_  
 City / State / ZIP: \_\_\_\_\_ Start Date: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_ Zoning District \_\_\_\_\_

### Fence Description

Temporary  Permanent  New  Replacement   
 Front Yard  Back Yard  Side Yard   
 Fence Height \_\_\_\_\_  
 Fence Length \_\_\_\_\_  
 Fence Material \_\_\_\_\_  
 Additional Description/Notes \_\_\_\_\_

Attach a scaled drawing to this application indicating where fencing is to be installed in relationship to the property lines and existing buildings.

It is the responsibility of the Applicant to locate property pins and/or lines, build the fence according to the approved permit and contact "Kansas One Call" at 1-800-344-7233 for the location of utilities on said lot.

Applicant Name (printed) \_\_\_\_\_  
 Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Planning and Zoning Board:

Date	Date
Date	Date

**All work is subject to inspection and must comply with the City's fencing regulations.**  
 Please see the back of this application for more details regarding fencing regulations.

## City of Riley Sidewalk Regulations

A fence is a structure or barrier, constructed of wooden or metal parts, rails, boards, wire mesh, etc., and used to mark a boundary or to define and enclose a specific area for the purposes of protection, privacy, or confinement.

Decorative fence. A structure, composed of wooden or metal parts, and used in a manner which is designed to add to the aesthetics or attractiveness of the lot upon which it is placed, rather than as an enclosure or barrier. Railings, along or adjacent to front stoops, porches, steps, landings, culverts, bridges, or sidewalks shall not be considered as decorative fences under this definition.

Privacy fence. A structure constructed of wood or other materials which constitute a solid enclosure prohibiting not only physical access but visual contact and surveillance as well.

Wall. A masonry or wooden structure used as an enclosure, boundary marker or as a means of retention for either water or sliding earth.

**Location:** Fences, decorative fences, privacy fences and walls shall not be located outside or beyond the property or lot lines of the lot upon which the improvement shall be placed.

**Height:** Fences and decorative fences shall not exceed 4 feet in height in the front yard and fences, decorative fences, privacy fences and walls shall not exceed 6 feet in height in rear and side yards in residential districts. Privacy fences and other solid fencing are not allowed in the front yard of residential districts. Fences, decorative fences, privacy fences and walls shall not exceed 10 feet in height in commercial, industrial and agricultural districts.

**Design, Type, and Length:**

- Decorative fences must be designed so that they are neither solid fences, opaque screens, or used to enclose a specific area.
- All fences shall have the finished side exposed and the support posts placed on the inside.
- Barbed wire fences and assemblies atop fences shall be prohibited in residential districts. They are permitted in agricultural zoned districts and in industrial zoned districts with some restrictions.
- Razor ribbon or similar types of barbed wire assemblies shall be prohibited in all zoning districts.
- Electrically charged fences are only permitted in agricultural zoned districts.
- Temporary fencing is not to remain in place longer than is necessary to perform its function.
- Gates to fences must be at least three (3) feet wide to allow for passage of emergency personnel and equipment.

**Maintenance:** All fences must be maintained in good and sound condition, free of damage, breaks or missing structural members. All repairs shall blend in with the fence and be compatible therewith in color and material. Vegetation adjacent to the fence should be maintained in good condition or trimmed as appropriate.

*The above is excerpted and paraphrased from the regulations. Please see the City's Planning and Zoning Regulations, Section 15, for the full text, descriptions and regulations.*